



# CITY MANAGER'S WEEKLY UPDATE

November 8, 2024

Adam J. Brown, City Manager

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It's a holiday weekend. Happy Veterans Day. We have a lot of staff who are retired veterans and some in the guard and reserves on staff. This day is for you! Because of Veterans Day, the Long-Range Planning Team is on Tuesday night at 6 PM.

**Expo Negocio** - The Latino Business Alliance Expo Negocio is coming up at the Keizer Event Center this Thursday. They always put on a great expo.

**Economic Development** – I worked directly with two of our economic development prospects this week.

**Human Resources Information System (HRIS)** – Our Executive Leadership Team received a presentation from PeopleGuru on timesheet approvals. Implementation is going very well and it's easy to see how this will create some efficiencies across the organization.

**Website Team** – Our small website team gave a presentation about what they have been doing. They are going to do a few demos before we decide whether to reinvest in the current vendor or look to switch over to another.

**Turf Fields** – I met with Keizer Community Fields this week to review the long-term contract. It was a productive meeting. We are learning a lot about operations, but not a lot about the use, since it's in the slower season. They are cautious about the finances and what they want to commit to without having been through a whole year.

**Box Wraps** – I did some work between Keizer Public Arts Commission (KPAC), our artists, and printers for new traffic control box wraps. Deputy Recorder Dawn Wilson is going to take over this coordination, which I greatly appreciate! We have three more that we are trying to coordinate right now and two more in the works. It's a really great program.

**Small Cities/LOC** – The League of Oregon Cities hosts a regular meeting with cities with populations under 5,000. Occasionally they invite the bigger cities to join them. Other cities were invited this month to meet with them in Jefferson on Thursday to discuss common revenue issues with the LOC President and Executive Director. There was a good discussion and it was my first time visiting Jefferson, Oregon.

**Gold Star Memorial** – I got Oregon Parks and Recreation Department (OPRD) to open up the grant portal for me so we could start working on the grant proposal for the memorial at Ryan J. Hill park. I began working on the grant application.

### **Public Works**

HR Director Garrett Klever and I met with staff from the water division to discuss their needs. The changing requirements of our system is necessitating a need for us to have to reorganize staff a little within the same number of full-time equivalents (FTEs). Our treatment requirements with additional filters are going up considerably. As we noticed bringing on the meadows pump station we are having to spend a lot more time fine tuning those filtration systems. We expect that water requirements will continue to become more complicated.

Ziplay Fiber, the company with whom council approved a new franchise agreement this past year, is continuing installation. They are working in the Russett area. More work will begin next week in the Gubser area and then move across to Lockhaven working between Modoc and Kayak.

The fence along the wetlands below the Verda Crossing property was completed on October 31, 2024.

### Environmental and Technical Division

Raingarden Workshop held 11/2/24 from 9 to Noon at Keizer Rapids Park was a success. Staff enjoyed 31 attendees, over 500 plants were placed in the Keizer Rapids Park (KRP) raingarden and 6 agency partners (Marion Soil and Water Conservation District (SWCD), Natural Resources Conservation Service (NRSC), Oregon State University (OSU) extension, Master Gardeners, City of Salem, Marion County) helped to facilitate the learning stations. Environmental Compliance Coordinator Haley Seth did a great job organizing this event!

Sanitary Sewer training (SSO) was held for all Public Works (PW) staff on November 4, 2024 to cover response and operations roles in overflows. City of Salem staff traveled to Keizer to assist with the required training, we are grateful for their willingness to collaborate and support our Total Maximum Daily Load (TMDL) bacteria plan education compliance.

With the help of the Stormwater Division, we completed our first required Water Pollution Control Facility (WPCF) permit requirement of stormwater sampling at the October 30, 2024rain event.

[Erosion Control Summit](#) is being held in person on January 21, 2025, here at the Event Center. We have not held this Summit in person for our construction/engineer/PW audience since COVID, we are looking forward to networking and learning.

Toy Swap (December 8, 2024) collection is underway, this event is part of our Opportunity to Recycle permit obligation and encourages the public to waste less through reuse. <https://www.keizer.org/ToySwap>

Volunteers are needed. Sign up here:

<https://www.signupgenius.com/go/10C0E48AAAF2CA3F9C70-51722265-toyswap>

## **Police**

### Upcoming Community Events

On November 20, 2024, some of our officers will be at Corban University participating in their Career Day. Some of the officers will be on a mock interview panel. This will allow the college students to get interview experience prior to applying for jobs in the criminal justice field. We will also have a booth at the career fair portion.

### Patrol Division

Officers responded to a reported domestic disturbance between a female and her boyfriend. The male initially would not come outside the house, but eventually agreed to come out and was taken into custody after an investigation was conducted.

Officers were advised there was a male at a residence and was violating his parole. Officers arrived, searched the residence and located the male hiding behind a couch. Another person at the residence was determined to have warrants for their arrest. Both individuals were taken into custody and transported to the Marion County Jail.

Officers responded to a residence due to the report of a male being at the location and in violation of a restraining order. The male was contacted, taken into custody and transported to the Marion County Jail.

Also, during the week, officers responded to multiple disturbances, theft calls, and trespass calls.

### Criminal Investigation Division (CID):

CID detectives continue to work on multiple sex offense and child abuse cases. One of the detectives is also following up on a cold sex offense investigation from many years ago after new information became available thanks to modern-day forensic technology.

### Community Response Unit (CRU)

Our CRU Detectives worked an Organized Retail Crime operation with officers over the last week. During the operation over \$600 worth of stolen merchandise was recovered and returned to the business. CRU Detectives have been conducting follow-ups on a couple ongoing cases.

### Traffic Safety Unit (TSU):

This week, our traffic officer attended the monthly motor training with Salem Police Department (PD) to maintain his skills in motorcycle operation around cone patterns. He was also asked to speak at a Driver's Education class in Salem about common violations or crimes

and possible outcomes. This allows the young drivers to have a personal connection and understanding of laws with our officers, so hopefully, their driving careers will benefit.

On November 6, 2024, our traffic officer responded to an intersection with medics, after they had transported the driver for a medical emergency. It was learned the driver had experienced drug overdose symptoms at a stop sign while headed to pick up a child from school. The officer spoke with the driver at the hospital, where she was arrested for Driving Under the Influence of Intoxicants (DUII).